Room No. 59, North Block,
New Delhi, dated: 9.2.2012

OFFICE MEMORANDUM

Subject: Nomination of Indian Economic Service officers for participating in the In-Service Training Programme on "Public Governance and Economic Development: Singapore's Experience and lessons for India" to be held from 5th-9th March, 2012 at Civil Services College, Singapore.

The Department of Economic Affairs (Cadre Controlling Authority of the IES) intends to nominate IES officers from 2001-2006 Batches for participating in the **In-Service Training Programme on "Public Governance and Economic Development: Singapore's Experience and lessons for India" to be held from 5th-9th March, 2012 at Civil Services College, Singapore.**

2. The Department of Economic Affairs (Cadre Controlling Authority of the IES) would bear the tuition fee, airfare to and from New Delhi-Singapore (economy class), cost of accommodation and the cost of per diem Foreign Daily Allowance (FDA) to be paid to the participants at the applicable conversion rate.

3. The screening of applications and the final nominations for the said course would be done by a Committee and the decision of the Committee would be final in this regard. The applicable guidelines are given in Annexure-1.

4. Eligible and willing officers may apply in the enclosed proforma which is to be duly countersigned by the competent authority along with Vigilance Clearance and send the soft copy via e-mail and also in print to Ms.Swayamprava Pani, AD (IES-T), Department of Economic Affairs (Room No. 251, North Block, New Delhi, Tele: 91-11-23095142, e-mail: swayamprava.pani@nic.in), *latest by 13.02.2012*. Applications received after the prescribed date will not be considered.

(Archana Naresh)
Deputy Director
Tele: 23095219.

To

Ms. Gayatri Nair, Deputy Director, IES Division, DEA with the request to post the material on the IES website.

Guidelines for the Training Programme on "Public Governance and Economic Development: Singapore's Experience and lessons for India" to be held from 5th-9th March, 2012 at Civil Services College, Singapore.

i) Minimum Service:

Officers should have completed minimum of 5 years of service.

ii) Number of years of Service left after the Training cum Exposure visit:

The officer should be left with a minimum of three years of service after completion of the training course.

iii) Cooling off conditions :

(a)The officer having attended more than 2 weeks of Domestic/Foreign Training sponsored by the IES Cadre are required to complete cooling off period of at least one year.
(b)The officers having attended foreign trainings/seminars/workshops of up to 2 weeks of duration are required to complete a cooling off period of six months.
(c) The officers having attended foreign trainings/seminars/workshops of more than 2 weeks of duration are required to complete a cooling off period of one year.

iv) Number of Trainings

The officers can attend a maximum of only two Foreign Training programmes sponsored by the IES Cadre in a span of 3 years.

v) Departmental proceedings

The officer should not have any departmental proceedings/Vigilance cases pending or contemplated against him/her.

PROFORMA

1.   Name of the applicant (Dr./Mr./Miss/Mrs.):

2.   Batch/Year of entry into IES:

3.   Date of superannuation:

4.   Ministry/Department where currently working:

5.   Designation:

6.   Official Passport No.

7.   Mailing Address:
       (i)   Office
       (ii)   Residence
       (iii)   E-mail

8.   Telephone No.

       (i)   Office   (ii)   Residence   (iii)   Mobile

9.   Details of publications, if any. Attach separate sheet.

10.   Details of long-term/short-term training programmes attended abroad during the last 2 years.

11.   Details of Conferences/Workshops/Seminars attended abroad during the last two years.

12.   Relevance of course to the officer (maximum 200 words). Attach a separate sheet.

13.   Details of postings during the last five years.

    I hereby declare that all particulars given by me are correct.

Name   Signature of Applicant
Date
Place

Countersigned by the competent authority

Signature of the competent authority

Name, Designation (Seal)